

### **3 T Facility (3TF) Protocol Review Process**

The 3TF conducts its own review of funded and unfunded research protocols. This function is performed by the Utilization Committee appointed by the Policy Committee. As part of the review, the Utilization Committee makes recommendations regarding scanner time to the Policy Committee.

For unfunded protocols requesting pilot funding, the following assessments will be made:

1. Should it be done? - The scientific value of the proposed work will be assessed.
2. Can it be done? - Does the investigator have the necessary resources and capabilities to carry out the proposed work? Clinical expertise, access to populations, prior studies are all considerations.
3. How fundable? - The fundability of the proposed work will be assessed. It is helpful for the PI to provide information about potential funding sources, a specific plan and timeline for seeking of funding and how the pilot funding will be helpful.

For funded and unfunded protocols the following assessments will be performed:

1. CMRR safety review: This review will provide the investigator with safety recommendations specific to the 3TF.
2. Technical needs assessment: This technical review of the protocol is to insure that the facility and equipment are capable of performing the proposed work. If appropriate, recommendations may be made as to sequence selection and parameters. If new technical development and equipment are needed, a recommendation will be made to the Policy Committee for prioritization.
3. Scanner time recommendation: For funded protocols, this will be based on the available research funds to support scanning. For unfunded protocols requesting pilot funding of scanner time, several factors will be integrated into the recommendation including: originating academic unit, the scientific promise of the protocol, the potential fundability of the proposed work and the available time on the scanner. For pilot funding, the general principle is that funding will be provided for time limited periods, generally of three to six months duration, sufficient to collect data for pilot or feasibility studies. If the pilot funding is exhausted and more is desired, the PI can submit a brief request for additional pilot funding to the Utilization committee detailing the progress to date, the reason for the request and the funding timeline. Productive use of pilot funding is highly desired and will be considered favorably by the committee in the review of a PI's future protocols and requests.