

**University of Minnesota**  
**Center for Magnetic Resonance Research**  
**Standard Operating Procedure**

## C103-02 - Connecting PCs to CMRR server file shares

### Connect to your server home directory

This will make a connection to your home directory on the servers.

Open Windows Explorer

Go to My Computer

Map Network Drive

\\range1.cmrr.umn.edu\userid

If you are on a CMRR domain PC, this is all that is required.

### Connect directly to naxos for DICOM files

This will make a connection to the naxos directory on the servers.

Open Windows Explorer

Go to My Computer

Map Network Drive

\\naxos2.cmrr.umn.edu\dicom

If you are on a CMRR domain PC, this is all that is required.

### Connect from the magnet console or a personally owned PC

Map Network Drive

\\range1.cmrr.umn.edu\userid (or \\naxos2.cmrr.umn.edu\dicom)

Connect using different credentials

Use your CMRR user id and password

The user id is entered like this: [userid@cmrr.umn.edu](mailto:userid@cmrr.umn.edu)

You can also try this: cmrr\userid

### Expired password?

Your password must be changed every year - if it has expired, you will not be able to connect.

From a CMRR domain PC, you can use Ctl-Alt-Del to change your password,

or visit <https://www.cmrr.umn.edu/access> choose my profile, and change CMRR server password.

### At home, not on the VPN?

You must be on the CMRR VPN to connect to Windows file sharing from home.

## Revision History

SOP Number / Version:	C103-02 / 1.3
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Author/Owner:	Brian Hanna / John Strupp

Version Number	Approval Date	Change from Previous Version
1.0	07/01/2015	
1.1	07/21/2015	Standard formatting
1.2	02/11/2016	Added connection to naxos/dicom
1.3	03/18/2020	Updating for naxos2 and user@cmrr.umn.edu

Approval Signatures	Date
Author/Owner:	
Regulatory Compliance Coordinator:	
Center Director:	