

**University of Minnesota**  
**Center for Magnetic Resonance Research**  
**Policy**  
**C-28 Parking**

Policy Number / Version: POL012 / Version 1

Approval Date:

Implementation Date:

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<b>Approval Signatures</b>	<b>Date</b>
Author/Owner:	
Regulatory Compliance Coordinator:	
Center Director:	

**1. Purpose**

The purpose of this policy is to define the use of CMRR's contract parking lot (C-28) which is to east of CMRR along 21<sup>st</sup> Ave.

**2. Scope**

This policy will apply to anyone who would like to park in lot C-28.

**3. Responsibility**

It is the responsibility of all personnel who perform the functions listed in Section 2 to adhere to this policy.

It is the responsibility of the owner/author listed above to review the content of this policy for accuracy and continued applicability on at least an annual basis.

**4. Policy**

The purpose of Lot C28, and the reason Parking and Transportation Services allows CMRR/CCIR control of these spots, is for parking of patients and research subjects ONLY. We need to ensure that we have available spots for patients and research subjects at all times.

These spots are expressly NOT for CMRR, affiliated researchers, staff and vendors. The front desk staff may make limited exceptions for one-time limited duration or emergency situations. Weekend game day (Gophers) parking is available on a limited basis to CMRR or affiliated researchers or staff, but must be prearranged with front desk staff at least a week in advance.

The 8 parking spots are a rare privilege at the U and were extremely difficult to negotiate with Parking and Transportation Services. Please be respectful of the policy, so CMRR and CCIR can continue to exclusively manage these spots.

Parking passes for research subjects or patients on the weekends must be requested by emailing the front desk staff. These passes will be placed in the 3T folder in the mail room behind the front desk. Front desk staff are unable to provide parking passes for areas outside of lot C-28. If your subject parks in a different lot it may be possible to leave the lot if they push the call button at the exit and explain that they have parked in the incorrect lot. The parking department generally has a 10 minute grace period for this to occur.

Parking alternatives for researchers, students, nurses, faculty, vendors, service personnel, etc.:

Maroon lot across 6<sup>th</sup> St. (CMRR will not reimburse for parking charges)

Lot 37, off of 5<sup>th</sup> St. (CMRR will not reimburse for parking charges)

Victory Lot, off of 6<sup>th</sup> St. and 23<sup>rd</sup> Ave (CMRR will not reimburse for parking charges)

If you drive you are encouraged to sign up for contract parking <http://www1.umn.edu/pts/park/contract/index.html>

Non CMRR researchers and collaborators that visit CMRR often are encouraged to ride the campus circulators, campus connectors, and the BDD shuttles when possible and for those that wish to drive we encourage them to obtain reciprocal parking privileges in the Gold lot and/or Lot C33. Details on campus bus routes, how to obtain reciprocal parking, and the BDD shuttles can be found on the Parking and Transportation Services website ([www.umn.edu/pts](http://www.umn.edu/pts)).

## **5. References**

N/A

## **6. Appendices / Tables**

N/A

## **7. Revision History**

Version Number	Approval Date	Change from Previous Version